ANDAMAN & NICOBAR ADMINISTRATION

DEPARTMENT OF TRAINING

Sri Vijaya Puram, Andaman Nicobar Islands

Industrial Training Institute

GOVERNMENT INDUSTRIAL TRAINING INSTITUTE (ITIs)

Skill India
कौशल भारत-कुशल भारत

Admission Brochure – 2026

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"Today the world and India need a skilled workforce. If we have to promote the development of our country then our mission has to be 'Skill Development' and 'Skill India'. Millions and millions of Indian Youth should acquire the Skills which could contribute towards making India a modern country. I also want to create a pool of young people who are able to create jobs and the ones who are not capable of creating jobs and do not have the opportunities, they must be in a position to face their counterparts in any corner of the world while keeping their heads high by virtue of their hand work and their dexterity of hands and win the hearts of people around the world through their skills. We want to go for the capacity building of such young people. My brothers and sisters, having taken a resolve to enhance the skill development at a high rapid pace, I want to accomplish this"

Hon'ble Prime Minister of India
Shri. Narendra Modi

1. OUR VISION

"To create an ecosystem of empowerment through fast-paced skill development, maintaining high standards, and fostering a culture of innovation-based entrepreneurship, which can generate wealth and employment opportunities, ensuring sustainable livelihoods for all Islanders".

2. OUR MISSION

To provide high-quality skilled manpower with a strong sense of social responsibility, equipping them to excel in a rapidly advancing technological society. We are dedicated to nurturing our trainees into well-rounded individuals and becoming innovators in the field of technological skills.

3. OBJECTIVE

The primary objective of these Industrial Training Institutes (ITIs) is to ensure a steady flow of skilled manpower in different trades for the industries, raise industrial production and services both quantitatively and qualitatively through systematic skill training, reduce unemployment among educated youth by providing them employable skills, and cultivate and nurture a technical and industrial attitude in their aspirational minds.

4. FACT ABOUT US

The first Industrial Training Institute (ITI) was established at Dollygunj, Sri Vijaya Puram in the year 1988 in the Islands. The institution is located in a picturesque setting at Dollygunj, Sri Vijaya Puram, encompassing the office building, workshop, hostel, canteen, and staff quarters spread over 5.00 hectares of land.

The institute has fully equipped workshops and other infrastructure facilities for conducting various training programs to meet the latest developments in the field of vocational training. The syllabi are regularly revised and updated by the Directorate General of Training (DGT), Ministry of Skill Development & Entrepreneurship (MSDE), Government of India, in accordance with technological advancements and the market's demand for skilled manpower.

As per the 10thIsland Development Agency (IDA) recommendation, a *Vocational Training Institute (VTI)* was established in *Bakultala, North & Middle Andaman District*, in the year *2006*, offering various job-oriented trades under *Craftsmen Training Scheme (CTS)***.** These trades are affiliated with the *National Council for Vocational Education and Training (NCVET)*.

Over the years, the VTI at Bakultala has been upgraded into a fully functional *Government Industrial Training Institute (ITI)* with modern infrastructure, including the latest tools and equipment, well-equipped laboratories, and staff quarters, marking a significant milestone in the institute's development. The construction of a hostel is currently in progress to further enhance student support facilities.

In alignment with local demand and emerging employment trends, new trades have been introduced to cater to the evolving needs of the region. This ensures that the institute remains responsive to the job market and continues to offer valuable skill training opportunities to aspiring youth.

Another fully-fledged *Government ITI* has been established in *Arong, Nicobar District,* under the *Multi-Sectoral Development Programme (MSDP)* of the Government of India, specifically to meet the skill development needs of the *tribal population* in the southern group of islands. ITI Arong was inaugurated by the *Hon'ble Prime Minister of India* in 2019. Further, in the academic year 2024–25, a new trade Cosmetology was introduced at ITI Arong, further expanding skill training opportunities for the local youth.

5. NATIONAL SKILL QUALIFICATION FRAMEWORKS

Following the notification of the *National Credit Framework (NCrF)* by UGC on 10thApril 2023, the *revised National Skills Qualifications Framework (NSQF)* was officially notified on 6thJune 2023, replacing the earlier framework of 27thDecember 2013.

The NSQF is an *outcome and competency-based framework* that organizes qualifications across academic, vocational, and experiential learning. It defines a series of levels based on knowledge, skills, aptitude, and responsibilities, acquired through formal, non-formal, or informal learning, subject to assessment.

Key Features:

- Integrates and creditizes learning across academics, skilling, training, and professional experience.
- Prescribes clear *competency levels* for each qualification, aligned to NSQF/NCrF levels.
- Facilitates *credit transfer and academic equivalence* across school, vocational, and higher education.
- Enables *multi-disciplinary learning, multiple entry and exit*, and career progression.
- Offers flexibility for learners to choose or shift career paths mid-way.
- Recognizes prior learning and work experience through *formal assessment*.
- Encourages *industry engagement* through internships, apprenticeships, and on-the-job training.
- Supports *lifelong learning* and continuous skill development.

NSQF Levels & Structure:

The revised NSQF introduces *eight levels* (including sub-levels like 2.5, 3.5, 4.5, 5.5, 6.5) to reflect increasing complexity of knowledge and skills from Level 1 (basic) to Level 8 (advanced). Each level is defined across five domains:

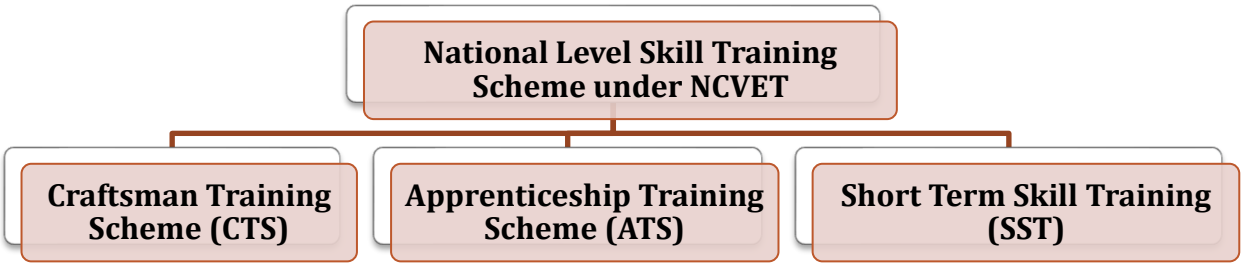
1. Professional theoretical knowledge
2. Technical skills and expertise
3. Soft skills, aptitude, and mindset
4. Learning outcomes
5. Level of responsibility

Each qualification also has defined *entry criteria* (academic or experience-based) and a *minimum range of notional hours* (theory + practical) aligned with the National Credit Framework.

The *National Skills Qualification Committee (NSQC)* under NCVET is the apex body for NSQF implementation. It includes representatives from UGC, AICTE, DGT, CBSE, key Ministries, SSDMs, awarding bodies, and industry associations.

6. NATIONAL LEVEL TRAINING SCHEMES

The ITIs offers various skill/job-oriented National Skill Qualification Framework (NSQF) compliant trades/job roles under the *Ministry of Skill Development & Entrepreneurship (MSDE), Government of India*. The Andaman & Nicobar Islands implement the following national-level training schemes under the aegis of *National Council for Vocational Education & Training (NCVET) and Sector Skill Councils (SSCs)*.



a) Craftsmen Training Scheme (CTS)

The Craftsmen Training is provided to youth with the objective of preparing skilled workers for the industry. The educational qualification varies, ranging from Class VIII pass to Class XII pass, depending on the trades. The duration of training ranges from one to two years. After completing the craftsmen training, the trainees take the *All-India Trade Test (AITT)* to obtain the *National Trade Certificate (NTC)* awarded by the *National Council of Vocational Education & Training (NCVET)*. This certificate is recognized for recruitment to subordinate technical positions at the shop floor level, both domestically and internationally.

The State / UT Governments impart institutionalized vocational training through Industrial Training Institutes (ITIs)under the *Craftsmen Training Scheme (CTS)*. This scheme, which is administered by the *Directorate General of Training (DGT), Ministry of Skill Development and Entrepreneurship (MSDE), Government of India*, is considered one of the flagship programs.

b) Apprenticeship Training Scheme (ATS)

The Apprenticeship Act, 1961 was enacted to provide industry-based training to apprentices using existing facilities in establishments / Industries. The Ministry of Skill Development and Entrepreneurship (MSDE), Government of India, is responsible for implementing the Act for skill-based trade apprenticeships with the assistance of State/UT Governments.

Apprenticeship training is a cost-effective method to develop skilled manpower for the industry, utilizing the training infrastructure already available in establishments. It enables individuals to adapt easily to the industrial environment when they enter regular employment. Apprentices receive a prescribed stipend during their engagement.

The ITI in Dollygunj conducts *basic training* for *Apprenticeship Trainees* for different departments/establishments as part of the Apprenticeship Training Scheme (ATS). It also functioning as a Trade Testing Centre for the All India Trade Test under the Apprenticeship Act, 1961. Interested candidates can directly register online on the GoI's apprenticeship portal at www.apprenticeshipindia.org. Additionally, Government Departments and Private Establishments should register their establishments on the portal before initiating apprenticeship training.

c) Short- Term Skill Training (STT)

Pradhan Mantri Kaushal Vikas Yojana (PMKVY)

The PMKVY is a skill certification scheme which aims to empower a significant number of Indian youth by providing industry-relevant skill training, ultimately improving their livelihood prospects. It also enhances the productivity of the current workforce, aligns skill training with the country's actual needs, encourages certification standardization, and establishes the foundation for a skills registry. The objective of this scheme is to promote and encourage skill development for the youth across the nation.

The period of training under PMKVY varies from 100 to 500 hours, and all the job roles are aligned with the National Skill Qualification Framework (NSQF). The target group of this scheme is unemployed youths or school/college dropouts who are at least 18 years old. Any other criteria defined by the Sector Skill Councils (SSCs) for respective job roles will be considered from time to time.

Interested candidates can approach the respective Training Centers/Kaushal Kendras or ITIs, to undergo short-term training under the PMKVY scheme.

Pradhan Mantri Vishwakarma

PM Vishwakarma is a newly launched scheme by the Government of India aimed at providing support to traditional artisans and craftsmen in India. It enhances their skills, provides financial assistance, and facilitates access to markets for their products. The scheme is designed to empower these individuals and preserve traditional crafts, promoting cultural heritage while helping local economies.

Rooftop Solar PV (Installation & Maintenance)

The *Rooftop Solar PV (Installation & Maintenance)* training programme is designed to support the Government of India's initiative to promote solar rooftop systems, enabling households to generate their own electricity through clean and renewable energy sources. The programme aims to develop a skilled workforce capable of installing, operating, and maintaining rooftop solar photovoltaic (PV) systems, thereby contributing to the country's sustainable energy goals.

The skill development component of the programme is implemented by the *Directorate General of Training (DGT), Ministry of Skill Development and Entrepreneurship (MSDE), Government of India. Industrial Training Institutes (ITIs)*, in collaboration with DGT, deliver industry-relevant training programmes specifically designed for graduates of the Electrician trade, equipping them with the skills required for employment in the renewable energy sector.

Through this training, candidates gain practical knowledge and hands-on skills in the installation, commissioning, troubleshooting, and maintenance of rooftop solar PV systems. The programme not only enhances employability opportunities in the rapidly growing renewable energy sector but also contributes to reducing electricity costs and promoting environmentally sustainable energy solutions across the country.

Dakshata – Life & Vocational Skills Development Programme

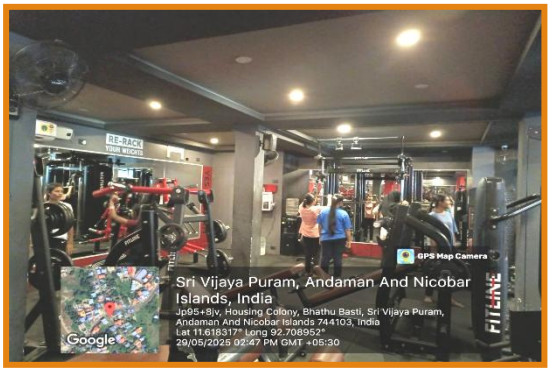
Dakshata is an initiative of the A & N Administration launched by the *Hon'ble Lieutenant Governor on 28th April 2025* to empower students with essential life skills and vocational competencies. The programme aims to bridge the gap between formal education and employability by providing practical, industry-relevant, and future-oriented training opportunities to students of *schools, colleges, and Industrial Training Institutes (ITIs).*

Designed to make productive use of ac ademic breaks, Dakshata is conducted during summer vacations and weekends, ensuring maximum participation without disrupting regular studies. The programme is implemented across educational institutions throughout the Andaman & Nicobar Islands, making quality skill training accessible to students in both urban and remote island regions.

Under Dakshata, students receive training in a wide range of contemporary and life-enriching subjects, *including Artificial Intelligence (AI), Internet of Things (IoT), Digital Literacy, Financial Literacy, Fire Safety, First Aid & CPR, Yoga, Leadership Development, Self-Defense, Wellness, and other employability-focused skills*. Upon successful completion of the prescribed training hours, participants undergo competency-based assessments and receive certificates.

The programme promotes holistic development by enhancing *technical knowledge, life skills, confidence, discipline, entrepreneurship, and digital readiness. By leveraging existing educational infrastructure and expert trainers*, Dakshata has emerged as a cost-effective and scalable model for youth empowerment and skill development.

Building on the remarkable success of its first edition, Dakshata 2.0 has been launched for the academic year 2026–27 with the introduction of additional courses. The initiative continues to support the vision of the Skill India Mission, creating a skilled, self-reliant, and future-ready workforce for nation-building.



Aligned with the *Skill India Mission*, *National Education Policy (NEP*), and NSQF Framework, Dakshata serves as a model programme for integrating education with skill development and creating a future-ready workforce for the nation.

7. VOCATIONAL TRAINING IN THE ISLANDS

Skill training facilities have been expanded in all districts of these islands, as mentioned below:

- ***Industrial Training Institute (ITI), Dollygunj, Sri Vijaya Puram, South Andaman District*** offering Craftsman Training Scheme (CTS) and Short-Term Training (STT) under PMKVY and PM Vishwakarma.
- ***Vocational Training Institute (VTI), Bakultala (Rangat), North & Middle Andaman District*** offering Craftsman Training Scheme (CTS) and Short-Term Training (STT) under PMKVY and PM Vishwakarma.
- ***Industrial Training Institute (ITI) , Arong (Car Nicobar) for Nicobar District*** offering Craftsman Training Scheme (CTS) and Short-Term Training (STT) under PMKVY and PM Vishwakarma.

8. TRADES/COURSES OFFERED FOR THE SESSION (2026-27)

The intake capacity under *Craftsmen Training Scheme (CTS)* for the session 2026-27 of all the Government ITIs is 1020 seats (560 seats at ITI Dollygunj, 140 seats at ITI Bakultala, and 320 seats at ITI Arong) as listed below:

S. No.	Name of the Trade	NSQF Level	Duration	Entry qualification	No. of Units			Intake / unit	Total intake
					First Shift	Second Shift	Total		
I. Government Industrial Training Institute (ITI), Dollygunj									
1	Civil Engineering Assistant	4	02 Years	Passed 10thclass examination with Science and Mathematics or its equivalent.	2	0	2	24	**48**
2	Draughtsman (Mechanical)	4	02 Years		1	0	1	24	**24**
3	Electrician	4	02 Years		1	1	2	20	**40**
4	Fitter	4	02 Years		1	0	1	20	**20**
5	Interior Design & Decoration	3.5	01 Year		1	0	1	24	**24**
6	Marine Fitter	4	02 Years		1	0	1	20	**20**
7	Marine Engine Fitter	3.5	01 Year		1	0	1	20	**20**
8	Mechanic Diesel	3.5	01 Year		1	0	1	24	**24**
9	Mechanic Motor Vehicle	4	02 Years		1	0	1	24	**24**
10	Refrigeration and Air Conditioning Technician	4	02 Years		1	0	1	24	**24**
11	Vessel Navigator	4	02 Years		1	0	1	20	**20**
12	Catering & Hospitality Assistant	3.5	01 Year	Passed 10th class examination	1	0	1	20	**20**
13	Draughtsman (Civil)	4	02 Years		1	0	1	24	**24**
14	Fashion Design & Technology	3.5	01 Year		1	0	1	24	**24**
15	Information Communication Technology System Maintenance	4	02 Years		1	1	2	24	**48**
16	Solar Technician (Electrical)	3.5	01 Year		1	0	1	20	**20**
17	Stenography & Secretarial Assistant (English)	3.5	01 Year		1	0	1	24	**24**
18	Surveyor	4	02 Years		1	0	1	24	**24**
19	Tourist Guide	3.5	01 Year		1	0	1	24	**24**
20	Driver-cum-Mechanic (LMV)	2	06 Months	Passed 8thClass Examination	1	0	1	20	**20**
21	Plumber	2.5	01 Year		1	0	1	24	**24**
22	Welder	2.5	01 Year		1	0	1	20	**20**
				Total [I]	**23**	**2**	**25**	**492**	**560**
II. Government Vocational Training Institute (VTI), Bakultala									
1	Draughtsman (Civil)	4	02 Years	Passed 10th Class	1	0	1	24	**24**

S. No.	Name of the Trade	NSQF Level	Duration	Entry qualification	No. of Units			Intake / unit	Total intake
					First Shift	Second Shift	Total		
2	Surveyor	4	02 Years	examination	1	0	1	24	**24**
3	Cosmetology	3.5	01 Year		1	0	1	24	**24**
4	Food Production (General)	3.5	01 Year		1	0	1	24	**24**
5	Computer Hardware & Network Maintenance	3.5	01 Year	Passed 10th class examination with Science and Mathematics or its equivalent.	1	0	1	24	**24**
6	Welder	3.5	01 Year	Passed 8th class examination	1	0	1	20	**20**
				Total [II]	**8**	**0**	**6**	**140**	**140**
III. Government Industrial Training Institute (ITI), Arong, Car Nicobar									
1	Electrician	4	02 Years	Passed 10th class examination with Science and Maths or its equivalent.	1	1	2	20	**40**
2	Computer Operator and Programming Assistant	3.5	01 Year	Passed 10th class examination	1	1	2	24	**48**
3	Stenography & Secretarial Assistant (English)	3.5	01 Year		1	1	2	24	**48**
4	Cosmetology	3.5	01 Year		1	1	2	24	**48**
5	Welder	2.5	01 Year	Passed 8th class examination	1	1	2	20	**40**
6	Plumber	2.5	01 Year		1	1	2	24	**48**
7	Building Constructor (Mason)	2.5	01 Year		1	1	2	24	**48**
				Total [III]	**7**	7	**14**	**160**	**320**
				Grand Total [I,II and III]	**38**	**9**	**45**	**792**	**1020**

Note:

- *The commencement of the second shifts for the aforementioned trades at the respective ITIs is subject to receiving the desired number of applications from candidates for admission.*
- *First shift timing is 8:30 AM to 4:45 PM, and second shift timing starts at 11:00 AM to 6.30PM.*

9. SEAT ALLOTTED/RESERVATIONS

The seats for the session 2026-2027 will be allotted in accordance with the criteria/norms laid down by the Government of India, Ministry of Home Affairs, New Delhi, vide letter No. U-13034/19/2012-ANL dated 11th July 2017, as follows:

CATEGORY		PERCENTAGE
I. Scheduled Tribes (ST) of A&N Islands		20%
II. Deputationists and Central Government Employees with transfer liability to serve outside the Union Territory provided the candidates in this category has studied the last two years and passed the qualifying examination from a school in the Islands.		10%
III. Settlers who were settled prior to 1942 and those who were settled under various rehabilitation schemes introduced after reoccupation of the Islands. The seats in this category will be allocated as under:-		50%
III (a)	Pre-1942 Settlers 1/3rd	
III (b)	Other Settlers 1/3rd	
III (a+b)	Combined merit of III(a) & III(b)	
IV. Other locals who do not all under (I)-(II) or (III) above and such Central Government employees having no transfer liability to serve outside the union territory. Provided all have had ten years education in the Islands.		20%
V. General merit quota open to all the residents of A&N Islands irrespective of their classification. This will be subject to the condition that the candidates in this category have studied the last two years and passed the qualifying examination from a school in these islands.		Un-utilized seats of I,II,III & IV above

***Note**:*

- *4% of the total sanctioned seats are reserved for differently-abled candidates.*
- *10% of the total sanctioned seats will be allotted to candidates from the Economically Weaker Section (EWS).*

10. QUALIFICATION AND OTHER ELIGIBILITY CRITERIA FOR CTS

Engineering trades

S.No.	*Course Name*	*Qualification*
1.	Mason	Candidate must Passed 8th Class Examination or 10th Class Examination (Merit is based on best of 8th /10th /12thoverall percentage)
2.	Plumber	
3.	Welder	
4.	Driver-cum-Mechanic (LMV)	
5.	Civil Engineering Assistant	Candidate must Passed 10th class examination with Science and Mathematics or its equivalent (Only marks in Mathematics and Science will be considered for calculating the aggregate percentage or PCM in the Higher Secondary level (12th) examination under the 10+2 system of education, whichever is higher).
6.	Draughtsman (Mechanical)	
7.	Electrician	
8.	Fitter	
9.	Interior Design & Decoration	
10.	Marine Fitter	
11.	Marine Engine Fitter	
12.	Mechanic Diesel	
13.	Mechanic Motor Vehicle	

14.	Refrigeration and Air Conditioning Technician	
15.	Vessel Navigator	
16.	Computer Hardware & Network Maintenance	
17.	Draughtsman (Civil)	Passed 10thclass examination or 12th class examination (Merit is based on best of 10th/12th overall percentage)
18.	Information Communication Technology System Maintenance	
19.	Solar Technician (Electrical)	
20.	Surveyor	

Non-Engineering trades

S.No.	*Course Name*	*Qualification*
1.	Stenography & Secretarial Assistant (English)	Candidates must have passed the 10th Class Examination under the 10+2 System of Education with English as a compulsory subject or its equivalent.
2.	Computer Operator and Programming Assistant	
3.	Fashion Design & Technology	
4.	Catering & Hospitality Assistant	
5.	Tourist Guide	
6.	Cosmetology	

Other Criteria

Physical Fitness:

The provisionally selected trainees must undergo a medical examination and obtain the medical fitness certificate as prescribed in Annexure III from a government doctor or a registered medical practitioner.

Age Limit:

Candidates seeking admission to the various trades should be 14 years of age or older as of August 1, 2024 for all trades except* ***Driver-cum-Mechanic (LMV)***

***** For Driver-cum-Mechanic (LMV) minimum age limit is*** *18 Years and above.*

11. METHOD OF SELECTION

- ITIs invites online applications through the common online admission portal for colleges/institutes developed by SOVTECH, A & N Administration, which is https://collegeadmission.andamannicobar.gov.in/ Separate merit lists will be prepared for each institution, namely ITI, Dollygunj, VTI, Bakultala, and ITI, Arong. Counseling and admission will be conducted in the respective institutes only.
- The selection of candidates is based purely on the merit of marks obtained in qualifying examinations and their category.
- Admission will be granted based on category-wise merit on the day of counseling, as specified in the admission schedule.
- On the day of counseling, candidates must bring passport size phtotograph, original testimonials and one set of photocopies, along with the prescribed fees, to complete the admission procedure. No grace period will be granted.
- Candidates seeking admission should directly approach the Institution admission committee for any queries, without involving any mediator, to avoid miscommunication or misconceptions.
- Trainees must have unique mobile numbers and email IDs, which should not be changed until they receive the National Trade Certificate (NTC).

- Trainees are not allowed to change their names, father's name, mother's name, or date of birth after admission to ITIs.
- Candidates seeking admission should check the ITI affiliation status (active/inactive) at https://dgt.skillindiadigital.gov.in/open-service-utilities/iti-detail/GR35000001 . https://dgt.skillindiadigital.gov.in/open-service-utilities/iti-detail/GR35000002 . https://dgt.skillindiadigital.gov.in/open-service-utilities/iti-detail/GR35000004 .

12. FEES STRUCTURE

Fee Particulars	***Amount***
Registration Fee for Admission (Non-Refundable)	₹50.00
Tuition Fee @ Rs.100/- per month for first 6 months (Non-Refundable)	₹600.00
Games fees(Non-Refundable)	₹25.00
Identity Card (Non-Refundable)	₹25.00
Caution Money (Refundable)	₹250.00
Total Fee Amount	**₹950.00**

Note: Tuition fees are exempted for Scheduled Tribes (ST) and Differently Abled (DA) candidates, and the caution money will be refunded only upon successful completion of training without any outstanding dues.

13. PATTERN OF TRAINING, EXAMINATION & CERTIFICATION

- The Craftsman Training Scheme is predominantly focused on practical training, with approximately 70% to 80% of the training period dedicated to practical exercises. The remaining time is allocated to subjects such as Trade Theory, Workshop Calculation & Science, Engineering Drawing, and Employability Skills. Trainees are required to perform and complete practical exercises daily, as per the NCVET curriculum. Their skill development in the respective trade is assessed based on the predefined outcome parameters on a daily basis.
- The National Council for Vocational Education and Training (NCVET), under the Directorate General of Employment & Training (DGT), New Delhi, has launched a web-based portal. Trainee details are uploaded during admission, and information such as attendance and sessional marks are updated throughout the training period. Trainees 11 and their parents can access the portal to monitor the trainee's progress at any time. The portal also allows trainees to download their hall tickets for the All India Trade Test (AITT), view their results, and download the National Trade Certificate. The user friendly Management Information System (MIS) portal simplifies the training procedures. To access the Skill India Digital Portal (SIDH), please visit www.skillindiadigital.gov.in
- To maximize the utilization of available infrastructure facilities, selected trades have provisions for second shifts with different timings.
- Every ITI has a placement cell established to assist ITI graduates in securing employment in various industries.
- The All-India Trade Test (AITT) for Craftsmen, both in Engineering and Non-Engineering trades, is conducted twice a year in January and July by DGT, New Delhi.
- The All-India Trade Tests (AITT) are administered by the National Council for Vocational Education and Training (NCVET). Upon completion of the prescribed training and successfully passing the AITT examinations, trainees are awarded the National Trade Certificate (NTC) for their respective trades. The National Trade Certificates are recognized for recruitment to subordinate posts and services under the Government of India, as per the required qualifications.

- From the year 2020, the Directorate General of Training, New Delhi has introduced Computer-Based Tests (CBT) for theory subjects. These examinations are conducted using computers, while Trade Practical exams are conducted using conventional methods.
- The trainee will be tested for his skill, knowledge and attitude during the period of course through formative assessment and at the end of the training programme through summative assessment as notified by the DGT from time to time.
- The Continuous Assessment (Internal) during the period of training will be done by Formative assessment method by testing for assessment criteria listed against learning outcomes. The training institute maintain individual trainee portfolio as detailed in assessment guideline. The marks of internal assessment will be as per the prescribed formative assessment.
- The final assessment will be in the form of summative assessment method. The All India Trade Test for awarding NTC will be conducted by Controller of examinations, DGT as per the guidelines. The pattern and marking structure is being notified by DGT - from time to time. The learning outcome and assessment criteria will be the basis for setting question papers for final assessment. The examiner during final examination will also check the individual trainee's profile as detailed in assessment guideline before giving marks for practical examination.

14. PASS REGULATION

For the purposes of determining the overall result, weightage of 100% is applied for six months and one year duration courses and 50% weightage is applied to each examination for two years courses. The minimum pass percentage for Trade Practical and Formative assessment is 60% & for all other subjects is 33%.

15. WORKING HOURS

Total working hours: 40 hours per week
Shift-1: *8.30 am to 4.45 pm with ½ hour lunch break*
Shift-2: *11.00 am to 06.30 pm with ½ hour lunch break*

16. Training Structure

The *Craftsmen Training Scheme (CTS)* follows a balanced curriculum comprising *practical training, theoretical knowledge, employability skills, and industry exposure*. The programme is designed to develop *technical competencies, professional knowledge, and workplace readiness* among trainees.

Distribution of Training Hours

Course Element	**1st Year (Hours)**	**2nd Year (Hours)**
Professional Skill (Trade Practical)	840	840
Professional Knowledge (Trade Theory)	240	300
Employability Skills	120	60
Total	**1200**	**1200**
On-the-Job Training (OJT) / Group Project*	150	150
Optional Courses**	240	240

- *Every year, trainees are required to undergo *150 hours of On-the-Job Training (OJT)* in a nearby industry. Where suitable industrial establishments are not available, trainees must undertake a *Group Project* as an alternative.
- ** Trainees enrolled in one-year or two-year trades may also opt for *optional courses of up to 240 hours per year*. These courses provide opportunities to obtain *10th or 12th class certification alongside ITI certification* or pursue *add-on short-term skill courses* to enhance employability and career prospects.
- The training programme emphasizes *practical learning, industry exposure, employability skills, and lifelong learning opportunities, enabling trainees to become skilled, productive, and industry-ready professionals*.

- The sessional year is of 52 weeks duration i.e. from August to July.
- *Holidays:* All Saturdays, Sundays and Gazetted Public holidays are observed. There is no vacation in the Institute.

17. ATTENDANCE

The minimum compulsory attendance for trainees appearing in the final All India Trade Test is 80% of the total number of working days. To ensure punctuality in attendance, the institute has implemented a Biometrics Attendance system. Trainees are required to record their attendance using the Biometrics Attendance instruments. Attendance data is uploaded to the **https://www.skillindiadigital.gov.in/** SIDH portal, and trainees' hall tickets are generated accordingly for appearing AITT. If a trainee falls short of the prescribed attendance requirement of 80%, their hall ticket will not be generated, and they will be ineligible to appear for the All-India Trade Test (AITT). They will only be allowed to take the AITT after six months, provided they make up for the deficit attendance within that period.

18. LEAVE ADMISSIBLE TO TRAINEES

a) ***Casual leave***: Casual leave is granted for a maximum of 12 days per year, with a limit of 10 consecutive days at a time

b) ***Medical leave***: Medical leave of 15 days shall be allowed owing to illness. A further period not exceeding 3 weeks for one-year trade course and 6 weeks for 2-year trade courses shall be granted in continuation or in addition to 15 days absence on medical grounds.

c) ***Special leave***: Special leave for private affairs shall be allowed to a trainee upto 10 days. However, this limit can extend to up to 15 days or 30 days in case of trainee of one-year trade course or two-year trade course respectively, subject to the satisfaction of head of the institute on the basis of genuine reasons.

19. REMUNERATION/FACILITIES TO THE TRAINEES

- Stipend @ Rs.100.00 (Rupees One Hundred only) will be paid per month per trainee with respect to his/her attendance.
- Free workshop clothing/overall and stationeries will be provided as applicable.
- As per the curriculum of NCVET, trainees from various trades are taken on industrial tours, educational tours, and *on-the-job training (OJT*) to industries, organizations, and government establishments relevant to their trades. These tours and OJT programs provide valuable exposure to the trainees in terms of the latest technology, tools, and equipment, enabling them to become market-ready skilled manpower. Additionally, these initiatives help bridge the gap between the institute and industry.

20. CONDUCT AND DISCIPLINE

Discipline serves as a guiding force in shaping the behavior of trainees and establishing boundaries to foster a sense of responsibility towards themselves, others, and the environment. The objective of discipline is to establish limits that discourage harmful behaviors or attitudes that go against the policies, training norms, and traditions of the institute. Trainees are expected to maintain discipline and conduct themselves appropriately both within and outside the institute premises. They must adhere to the disciplinary rules set

by the institution, which may be updated periodically. The institute reserves the right to take disciplinary action against trainees found in violation of these rules.

General Disciplinary Rules

a) Ragging in any form is strictly prohibited.
b) The use of mobile phones is completely banned during working hours on the campus. Any trainee found using a mobile phone will face strict disciplinary action, and the mobile phone will be confiscated immediately.
c) Punctuality is crucial for maintaining discipline. Trainees who arrive late will not be allowed to attend classes. If a trainee is absent from training for 10 consecutive days without permission or notification, they will be considered as absconding, and their name will be removed from the rolls, effective from the day of their absence. Having 80% attendance is mandatory for appearing in the All India Trade Test (AITT).
d) The consumption of narcotics substances, alcohol, and tobacco products within the institution's premises is strictly prohibited. Any individual found violating this rule will be expelled or suspended from the institution/hostel. Only medicines prescribed by a registered medical practitioner, with permission from the institute authorities, are permitted on the campus.
e) Trainees are responsible for keeping the campus clean and tidy. Littering inside the campus is strictly prohibited. Every trainee should actively participate in the Swachh Bharat Abhiyan, which is organized as an extracurricular activity in the institute every month.

Uniform

a) Trainees must adhere to the prescribed dress code, which includes wearing proper black leather shoes, a black belt, and an identity card. Slippers, caps, shorts, tight clothing, and low waist pants/jeans are strictly prohibited.
b) Hair should be neatly trimmed. Long hair and overgrown beards are not allowed. In the case of religious rituals, the parents of the concerned trainee must obtain written permission from the institute authority.

Suspensions / Discharge

a) A trainee found to have made insufficient progress in training or engaged in acts of indiscipline and misconduct shall be expelled or discharged from the institute. While allegations against a trainee suspected of engaging in indiscipline and misconduct are being investigated, the trainee will be placed under suspension.

b) Any trainee found engaging in acts of indiscipline, misconduct, disorderly behavior, cheating, showing disrespect towards staff, or causing damage to institute property will be liable to be expelled from the institute. In addition, the trainee will be responsible for compensating any damages caused to the institute.

21. HOSTEL FACILITIES

A newly constructed, well-furnished Boys & Girls Hostel to accommodate 120Boys and40 Girls separately is available within the premises of the Institute.

Hostel Fee structure:

Particulars		Amount
Hostel Service Charge	(Non-refundable)	₹50.00
Imprest	(Non-refundable)	₹100.00
Caution Fee	(Refundable)	₹125.00

Mess Advance	(Refundable)	₹2,000.00
	Total Hostel fee	**₹2,275.00**

Note:

- The eligible trainees seeking admission to the hostel are required to adhere to the rules and regulations. An undertaking should be signed by the trainee and their parents acknowledging their compliance with the rules. However, hostel admission is subject to availability of accommodation.
- No hostel facility is available at VTI, Bakultala, Rangat, ITI, Arong, Car Nicobar, Kaushal Kendra, Diglipur, and Kaushal Kendra, Ferrargunj. However, male trainees of ITI Arong shall be accommodated in a temporary building, and girls shall be accommodated in the working women's hostel, only for a limited number of students.

22. AMENITIES AT ITI DOLLYGUNJ

Library

The institute has a library with an ample collection of technical books relevant to the courses conducted in the institute. Additionally, it provides access to journals, magazines, newspapers, etc. for the reference of the trainees.

Audio visual aids

The Institute is well-equipped with modern audiovisual equipment, including computers, LCD projectors, OHP, and other advanced teaching aids, to effectively impart training to the trainees.

Canteen

The Institute has a canteen within the campus, which provides hygienic food to the trainees and staff during working hours.

Health Club

A well-equipped multi-gymnasium has been set up at the Boys and Girls Hostel for the trainees of ITI Dollygunj.

Computer Labs

ITI is operating full-fledged and well-equipped computer labs for the trainees to be trained in different training schemes.

23. CONVOCATION

Previously, convocation ceremonies in India were primarily organized in colleges and universities. The Ministry of Skill Development & Entrepreneurship, Government of India, has taken an important initiative to extend convocation ceremonies to ITIs (Industrial Training Institutes) across the country. This means that trainees who have successfully completed their training under the Craftsman Training Scheme (CTS) will now have the opportunity to participate in convocation ceremonies.

The purpose of these convocation ceremonies is to provide recognition and honor to the trainees for their achievements. By participating in these ceremonies, the passed-out trainees will gain a sense of pride and dignity in the open job market, where they will be competing for gainful employment opportunities. It serves as a platform for them to showcase their skills and capabilities to potential employers. This initiative by the government aims to highlight the value and importance of vocational training and empower trainees to succeed in their chosen fields.

24. IndiaSkills – ANDAMAN & NICOBAR ISLANDS

Skill Competitions – Showcasing Excellence and Talent

India skills 2025
Andaman & Nicobar Islands
UT LEVEL SKILL COMPETITION

Skill competitions provide an excellent platform for young professionals to demonstrate their *technical expertise, creativity, and problem-solving abilities*. These competitions promote vocational education and inspire youth to pursue skilled careers by recognizing excellence in various trades a nd emerging technologies. Conducted at *UT, Regional, National, and International levels*, skill competitions are often regarded as the "*Skill Olympics*" of the vocational education ecosystem.

In India, the flagship national skill competition, **IndiaSkills**, is organized every alternate year to identify and nurture the country's most talented youth. Participants are selected through a multi-stage process beginning with State/UT Level Competitions, followed by Regional Competitions, and culminating in the National Competition. In the Andaman & Nicobar Islands, the UT-level competition is conducted under the banner **IndiaSkills – Andaman & Nicobar Islands**, providing a platform for local youth to compete and showcase their skills.

The top performers at IndiaSkills earn the opportunity to represent India at **WorldSkills**, the world's largest international skills competition. WorldSkills brings together talented youth, industry leaders, educators, and governments from across the globe to promote excellence in skills and raise international standards in vocational training and workforce development.

Achievements of Andaman & Nicobar Islands (2025–26)

During the year **2025–26**, Government ITI, Dollygunj successfully organized the *UT Level Skill Competition* across *29 different skill categories*. More than *100 candidates* appeared for the preliminary screening test, out of which *69 participants* qualified and competed in the UT-level event.

Based on their performance *48 candidates* were selected for the **Regional IndiaSkill Competition**, which was conducted across various states. The main venue for the Regional IndiaSkills Competiti on was the *Skill Development Institute (SDI), Bhubaneswar, Odisha,* while competitions in certain skill categories were also held at other designated centres across the country. The participants represented the Andaman & Nicobar Islands with distinction and showcased their skills at the regional level. The participants delivered outstanding performances and secured *13 medals*, comprising *4 Gold Medals, 5 Silver Medals, and 4 Medals of Excellence,* bringing laurels to the Andaman & Nicobar Islands.

Subsequently, *13 candidates* represented the Islands at the **IndiaSkills National Competition** held at Greater Noida (Uttar Pradesh) and other designated competition venues across the country. The contingent achieved remarkable success by securing *1 Silver Medal, 1 Bronze Medal, and 2 Medals of Excellence,* once again showcasing the talent, dedication, and skill excellence of the youth of the Andaman & Nicobar Islands at the national level.

These achievements reflect the high standards of training imparted by the Industrial Training Institutes of the Islands and demonstrate the growing potential of local youth to compete successfully at national and international platforms.

25. SOCIAL RESPONSIBILITY AND COMMUNITY ENGAGEMENT

Government ITI, Dollygunj is committed to fostering social responsibility, community service, and environmental consciousness among its trainees. In addition to technical training, the Institute actively encourages students to participate in various social welfare and community development activities aimed at building responsible and socially aware citizens.

Key activities undertaken by the Institute include:

- *Blood Donation Camps:* Periodic blood donation drives are organized in collaboration with healthcare institutions to promote voluntary blood donation and support public health initiatives.
- *Swachh Bharat Abhiyan:* Regular cleanliness drives are conducted within the campus as well as in nearby public places, beaches, markets, and villages to promote hygiene, sanitation, and environmental sustainability.
- *Skill Awareness Campaigns:* Street plays (Nukkad Nataks), awareness rallies, and outreach programmes are organized in villages and local communities to promote skill development, vocational training, and self-employment opportunities.
- *Plantation and Environmental Conservation Drives:* Tree plantation campaigns and environmental awareness programmes are conducted to encourage ecological responsibility and green practices among trainees.
- *Road Safety and Traffic Awareness Programmes:* Awareness campaigns are organized to educate the public on road safety measures, responsible driving practices, and traffic regulations.
- *Health and Wellness Activities:* Programmes on fitness, yoga, mental well-being, first aid, and preventive healthcare are conducted for students and the community.
- *National Celebrations and Civic Activities:* The Institute actively participates in national events, social awareness campaigns, and activities promoting unity, patriotism, and responsible citizenship.

Through these initiatives, Government ITIs, strives to develop technically competent, socially responsible, and environmentally conscious skilled professionals who contribute positively to society and nation-building.

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"Skill is something which we gift ourselves, which grows with experience. Skill is timeless, it keeps getting better with time. Skill is unique, it makes you different from others,"

By Hon'ble PM Narendra Modi

Government Industrial Training Institutes does not confer any right/ guarantee to any passed out trainee for regular job/ placement in Government establishment.

This brochure is only for information and guidance to the candidates seeking admission; the contents are likely to change without prior notice.

NOTE

THIS IS NOT A LEGAL DOCUMENT