



ESTABLISHED: 1990
AFFILIATED TO PONDICHERRY UNIVERSITY









"BY EDUCATION I MEAN ALLROUND DEVELOPMENT OF THE CHILD-BODY, MIND AND SPIRIT" MAHATMA GANDHI

INFORMATION BROCHURE



VISION:

To be a Model College in Andaman & Nicobar Islands that provides cheap, accessible and affordable education to create excellence in Higher Learning and Teaching and Promotion of enlightened, disciplined and egalitarian society through dynamic teaching, learning and extension.

MISSION:

The college will provide admirable education opportunities and help students to the successful completion of degrees and basic skill dexterity through development of critical thinking, effective communication and cultural awareness.

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PRINCIPAL'S DESK



My dear Aspirants,

It is my immense pleasure to greet you for seeking admission to this august institution, MGGCM, the premier institution of higher learning, the Second Degree College under Andaman and Nicobar Administration. MGGCM is the only premier institute of Higher Education in the District of North and Middle Andaman. It's sphere of activity and catchment area ranges from Paschimsagar of Diglipur to Baratang encompassing a large chunk of territory and majority population. MGGCM is in a sprouting campus of around 35 acres echo-friendly atmosphere, enchanting sea and virgin forest view, the college is the attraction not only to the students but also a great chunk tourists and visitors who go to Karmatang sea beach via college road.

This prime institution in its journey to cater to the needs of the aspirants for higher education has made great strides. It is making constant progress to facilitate faculty and the students to avail modern and latest teaching learning aid. We have state-of-the-art smart classrooms, audio-visual devices, Laboratories, Conference hall, Auditorium, Indoor and Outdoor sporting facilities, Canteen and Hostels. The college has beautiful ambience.

This prospectus contains all the details regarding subjects offered, eligibility criteria, fee structure and seat reservation. Please go through the prospectus carefully and choose the subject of your choice. Admission to all UG Courses is done online. Candidates will be able to apply from anywhere in these Islands or mainland and need not come to the college.

The provisional merit list will be displayed online and will also be displayed in the College Notice Board. Counseling session will be announced through advertisement in the Dailies, All India Radio, Doordarshan and also in College Admission Portal (http://collegeadmission.andaman.gov.in).

Go ahead and apply. You will be privileged to join this college. You all are welcome. Looking forward to see you in the campus of MGGCM.

Dr. B. PRABHURAM PRINCIPAL, MGGCM.

GENERAL INFORMATION FOR CANDIDATES SEEKING ADMISSION IN UNDER GRADUATE COURSES

Mahatma Gandhi Government College, Mayabunder offers six regular degree courses of Pondicherry University under the faculties of Arts, Science, Commerce and Cooperative Management. The Under Graduate courses are of three years duration. Candidates seeking admission in any of the UG courses must have passed English as a paper in the qualifying examination.

COURSES OFFERED:

Undergraduate Courses

SI No	Title & subject of Courses		Title & subject of Courses Eligibility Criteria For Admission		No. of Seats
1.	ВА	HISTORY	For the purpose of admission into the B.A History Programme a candidate shall have passed the Higher Secondary Examination conducted by U.T of Puducherry (or) an examination accepted as equivalent thereof by the Academic Council of Pondicherry University with at least 40% Marks at +2 Level for General and OBC Candidates and 35% for ST Candidates.	50 (50+5*)	
2.	ВА	ECONOMICS	A candidate for admission to B.A Economics is required to have passed 10+2 system of examination with at least 40% Marks at +2 Level for General and OBC Candidates and 35% for ST Candidates.	50 (50+5*)	
3.	BA	POLITICAL SCIENCE	Candidates for admission to B.A. (Political Science), shall be required to have passed 10 + 2 system of Examination or equivalent with Science and Arts, Commerce Streams offered by CBSC /ISC / State Board with at least 40% Marks at +2 Level for General and OBC Candidates and 35% for ST Candidates.	60 (60+5*)	
4.	B.Sc.	GEOGRAPHY	Should have passed Higher Secondary Examination (10+2) conducted by ICSE/CBSE/any State Government board or equivalent recognized by Pondicherry University with Geography as one of the subject of study with at least 40% Marks at +2 Level for General and OBC Candidates and 35% for ST Candidates.	50 (50+5*)	
5.	B.Com	GENERAL	Candidates for admission to the first Year of the B.Com (General) degree shall require to have passed the Higher Secondary Course Examination (+2) of any board or equivalent recognized by the Pondicherry University, having Accountancy with Commerce or Business Studies Subjects with at least 40% Marks at +2 Level for General and OBC Candidates and 35% for ST Candidates. For Lateral Entry, candidates who have passed Diploma in Commerce or Diploma in Modern Office Practice (3 years course) awarded by Directorate of Technical Education of Tamil Nadu or other states shall be admitted to the second year of B.Com Degree Programme.	60 (60+5*)	
6.	B.Com	Cooperative Management	Candidates for admission to the first Year of the B.Com (Cooperative Management) degree shall require to have passed the Higher Secondary Course Examination (+2) of any board or equivalent recognized by the Pondicherry University, having Accountancy with Commerce or Business Studies Subjects with at least 40% Marks at +2 Level for General and OBC Candidates and 35% for ST Candidates. For Lateral Entry, candidates who have passed Diploma in Commerce or Diploma in Modern Office Practice (3 years course) awarded by Directorate of Technical Education of Tamil Nadu or other states shall be admitted to the second year of B.Com Degree Programme.	50 (50+5*)	

^{*} Additional seats recommended for the implementation of Reservation for EWS.



THIS CAMPUS IS UNDER CCTV SURVEILLANCE



SEMESTER FEE STRUCTURE (For all U.G. COURSES)

	1 st YEAR			2 nd & 3 rd YEAR				
FEE DETAIL	B.A. / B.COM		B.Sc		B.A. / B.COM		B.Sc	
	Boys	Girls	Boys	Girls	Boys	Girls	Boys	Girls
*Matriculation Fee	100	100	100	100	-	-	-	-
*Registration Fee	40	40	40	40	-	-	-	-
*Recognition Fee	500	500	500	500	-	-	-	-
*Sports Fee	150	150	150	150	-	-	-	-
*University Development Fee	100	100	100	100	-	-	-	-
Admission Fee	15	15	15	15	-	-	-	-
Tuition Fee	90	48	90	48	90	48	90	48
Sports Fee	-	-	-	-	6	6	6	6
Library Caution Deposit (Refundable)	50	50	50	50	-	-	-	-
Science Fee (For B.Sc. students)	-	-	48	48	-	-	48	48
NSS Corpus Fund	-	-	-	-	-	-	-	-
College Magazine	-	-	-	-	-	_	-	-
Student welfare Fund	-	-	-	-	-	_	-	
Total	1045	1003	1093	1051	96	54	144	102

^{*}University Fund payable to university

EXAMINATION FEE STRUCTURE: (For U.G. COURSES, PAYABLE TO THE UNIVERSITY)

PARTICULAR	U.G. Courses
Theory Paper (Each)	60
Practical Paper (each)	100
Mark sheet	50
*Provisional Certificate	150
*Degree Certificate	500
*Consolidated Mark sheet	500

^{*} To be paid by the students of U.G. Courses (6TH Semester)

HOSTEL FEE

1. Hostel Security for both Boys and Girls (Refundable): Rs. 500.00

2. Room Rent for both Boys and Girls (Per annum): Rs. 120.00

Note: Fees subject to change as per A &N Administration & Pondicherry University guidelines.

SEAT RESERVATION

Criteria of seat reservation are followed in all the Courses offered in the College. Seat reservation / allocation of seats will be strictly as per the prevalent Rules and Regulations of Government of India and A&N Administration from time to time. In the event of changes, if any, in the allocation of seats for various categories, the same will be intimated before counseling of students through the website of A&N Administration and in the local daily. However, at present the seats are allocated in the following manner:

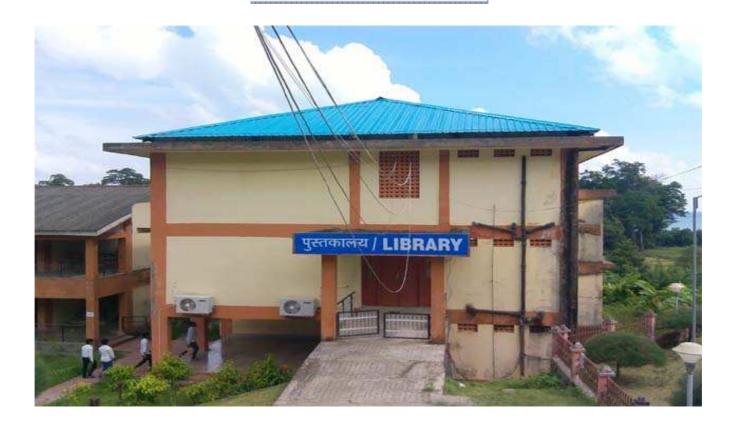
SEAT RESERVATION		
Scheduled Tribe	7.5%	
Reservation for Divyang (Persons With Disability)	Five percentage (5%) seats are reserved for disabled candidates as per the instructions contained in Andaman and Nicobar Administration, Secretariat, Port Blair letter No. F.No. 1-671/2017-D-IV dated 22nd May 2018.	
Reservation for OBC	27%	
Wards of Ex-servicemen and Central Govt. employees who are residents of these islands 1% of total intake in all courses but not more than on particular discipline		
Reservation for EWS	10% additional seats are recommended by the Pondicherry University and A&N Administration for the implementation of Reservation for Economically Weaker Section (EWS) .	
Ward of MGGCM	1% of total intake in all courses but not more than one seat in each course to the wards (son and daughter) of the employees of MGGCM.	

NOTE: Seats lying vacant against reserved categories (ST, Divyang, Ex-Servicemen/Central Govt. employee, Ward of MGGC except EWS) will be filled by candidates of General category on merit basis.

Note: Subject to change time to time as per A &N Administration & Pondicherry University guidelines.

Visit us at: http://mggcm.and.nic.in & Email us at: mggcmayabunder@gmail.com

COLLEGE LIBRARY



The Library of Mahatma Gandhi Govt. College, Mayabunder is a real treasure-trove, containing titles that try to quench the insatiable thirst for knowledge and quest. It has nearly fifty five thousand nine hundred ninety seven (55,997) books in all the relevant subjects and subscribes nearly 70 journals. Good collections of reading material / resources are also available exclusively on Andaman & Nicobar Islands / Islands Studies. The Library has air-conditioned spacious reading room facilities for students and staff







THIS LIBRARY IS UNDER CCTV SURVEILLANCE



SERVICES

Automation Activities:

Sufficient number of workstations are installed in the College Library for modernizing and automation of the Library operations and services. The Library resource materials have been computerized by using latest software. The various sections which are automated are:

- Office of the Library Information Assistant
- Periodicals (Journals) Section
- Circulation Section
- Catalogue Section
- Acquisition Section

For better use of the Library, members can have help of the staff.

Membership and Admission to the Library

Admission to the Library is restricted to members, but others who are desirous to consult the resources of the Library may do so with the written permission from the Principal / Library In charge. Permissions can be refused without assigning any reasons.

The membership of the Library is open to the following categories who are entitled to draw book from the College library as per following norms:

- a) Teaching staff of the College.
- b) Non-teaching staff of the College
- c) Bona fide students.

Category of membership	No. of books to be issued	Loan period
Teaching Staff	10	6 Months (one semester)
Non- Teaching Staff	4	14 days
Bona fide students	2	10 days

ISSUE SYSTEM

Borrower's Card method is used for issue of books to the students and Borrowers Pass books are used for issue of books to teaching and non-teaching staff. Whenever a transaction is done (issue and return of books), the Identity Card should be produced to the staff available at the Circulation Counter. No books will be issued to the students without production of college identity cards.

RULES

- Silence must be observed inside the library. Talking is prohibited in all parts of the library. As the library is the
 place of individual study and research, members should conduct themselves to maintain an atmosphere
 conducive to this.
- Use of mobile phone inside the library is not permitted.
- Photography & video-graph inside the library is prohibited. If necessary, Special permission can be obtained from the Principal for this purpose.
- Books should be handled with care. Marking on books is highly objectionable and may lead to cancellation of membership privileges. MGGCM Library is following Open Access System and hence the members have the privilege of direct access to book shelves in the Stack and Reference and Reading Hall. It is important that the classified arrangements of books according to the numbers, is maintained in the shelves for the convenience of the members themselves. A book could be freely taken out of the shelves; on no account should they be reshelved by the members as they lead to misplacement of books. Such books may be left on the nearest table and the same will be shelved by the Library Staff.
- Reference books, journals, magazines, rare books, books on Andaman & Nicobar Islands are not issued. These are to be referred in the Library's reading hall only.
- The librarian is empowered to recall any book at any time if necessity arises.
- Any infringement of the above will forfeit the privilege of admission to and borrowing books from the library.

LOSS OF BOOKS:

- 1. The books reported to have been lost shall be either replaced by the latest edition or paid for at the latest price plus 25 percent or three time of the price of the book with fine within a period of one month. ii. In case the book is out of print or rare and the latest price is not available, the Librarian will decide the amount to be charged.
- 2. **Removal/Tearing off Page:** The books issued to the library users should be returned in good condition. The pages of the books which are returned are checked on daily basis to ascertain as to whether any pages are missing / cutting etc. and only then the books are placed on the shelves. If any pages are missing, the borrower who had got the book issued last will be fined three times of the price of the book or the borrower's has to replace

the book of the same edition or new edition. In case the book is out of print or rare and the latest price is not available, the Librarian will decide the amount to be charged.

Over due: An overdue charge of 2/-(Rupees Two) per day for text book and 1/-(Rupee One) for books other than text book will be levied, if a book is kept beyond the permissible period. In case the period exceeds one month, a fine of 2/- (Rupees two only) shall be charged per day from the borrower for other book also. Special care should be taken so that Library Borrower's card/ Borrower's Pass Book is not misplaced or lost. In case of loss of Library Borrower's card/ Borrower's Pass Book, it should be reported to the Librarian immediately in writing. On receipt of such letter, the membership will be delinquent to avoid misuse of the lost Library Borrower's Card/ Borrower's Pass Book. The student who lost the Library Borrower's Card or the staff member who lost the Library Borrower's Pass book, has to pay 20/- for a duplicate.

SURRENDER OF LIBRARY BORROWER'S CARD:

The Library borrower's card should be returned to the Library before the issue of hall ticket to appear in the University Examination at every semester. The students has to finally surrender his/her Library borrower's card to obtain "No Dues Certificate" from Library before appearing in the final exam or for issue of "Transfer Certificate" from the College whichever is earlier. If a student has lost his/her card or fails to surrender it, he/she has to pay a fine of Rs. 100/- for clearing Library dues.

HOSTEL FACILITIES:





HOSTEL – HOME AWAY FROM HOME

Mahatma Gandhi Govt. College, Mayabunder has two hostels, one for boys with accommodating capacity of 190 students and one for girls with a capacity of 190 students. Due to limited accommodation, hostel facility is provided only to those students who belong to far flung islands and distant remote areas.

HOSTEL ADMISSION: Admission to hostels will be given based on merit, income and place of residence subject to the availability of rooms.

HOSTEL FEE: Hostel Security Deposit of Rs. 500/- (Rupees Five hundred only) is to be paid before joining the hostel. This will be refunded after vacating the hostel after deducting dues, if any. Room Rent of Rs. 120/- per annum (Rupees One hundred and twenty only) is to be paid at the beginning of each Academic Session. It is non-refundable.

DURATION OF STAY:

3 years from the date of admission to First Year UG Courses.

NO VEHICLES ARE ALLOWED TO BE PARKED INSIDE THE HOSTEL PREMISES

HOSTEL MESS: Students who are admitted in the hostel are provided food in the mess. The hostel messes are run and managed by the students themselves under the supervision of hostel Superintendent and hostel Warden.

STIPEND: Students who are provided hostel facilities are given a stipend of Rs.1500/-(Rupees one thousand five hundred) per month to meet their mess expenses, based on their attendance calculation of College (75% Attendance) and total Hostel Dining days.

RULES:

- 1. Senior students are not permitted to invite juniors to their rooms for any purpose or introduction.
- 2. Ragging in any form is strictly prohibited. If any incident of ragging comes to the notice, student will be expelled from the hostel.
- 3. No outsider is allowed to stay in the hostel. If any outsider is found, the occupant of the room will be expelled immediately.
- 4. No one will be allowed to enter the Boys' Hostel after 8:30 p.m.
- 5. Girls are not allowed to go out of the hostel except to attend college. If anyone desires to go out, written permission should be taken from the concerned Warden mentioning the place and purpose of visit. No girls will be allowed to enter the hostel after 5.30 p.m.
- 6. Hostellers desirous to go home during the session will have to submit an application to the concerned Warden or Hostel Superintendent for permission and may leave the Hostel, if permitted.
- 7. All hostel related communications should be routed through Warden concerned or Hostel Superintendent only.
- 8. Possession / use of intoxicating beverages or illegal drugs are strictly prohibited and will result in expulsion from hostel.

- 9. Smoking, chewing Pan, use of Tobacco products and spitting in and around the hostel premises are strictly prohibited.
- 10. Possession of any kind of weapon is prohibited.
- 11. Hostellers will be heavily fined for willfully damaging the property of hostel. If there is any damage to the fittings in the rooms or their loss, the cost of the equipment will be deducted from the hostel caution deposit of the resident. If the particular student could not be identified, then, all the residents of the particular room will have to pay the cost. If the cost of the damaged property is more than the caution deposit, then the total cost amount should be imposed as penalty.

ZERO Tolerance towards drug abuse:

- 1. If anyone is found involved I any kind of abuse, he / she will be handed over to police and will be summarily expelled from the College/hostel.
- 2. Any theft in the hostel will be dealt according to law and the case may be handed over to police.
- 3. Gambling or any other illegal activities are strictly prohibited. If anyone is found involved, he / she will be handed over to police and will be summarily expelled from the hostel.
- 4. If any hosteller is found involved in any physical or verbal abuse to fellow inmates/staff, he/she will be expelled from hostel and will be handed over to police.
- 5. Hostellers are not allowed to indulge in any political activity within hostel campus.
- 6. No vehicles are allowed to be parked inside the hostel premises.

NCC / NSS

The College has N.C.C - Senior Division Boys (Naval). The College also has National Service Scheme (NSS) with one unit for Girls and another for Boys, having total intake of 200 NSS Volunteers. Admission is given to those undergraduate students who can continue in the Scheme for two years.

NSS Unit:





NCC Unit:





CONDUCT AND DISCIPLINE

MGGC HAS ZERO TOLERANCE TO:

- RAGGING.
- SEXUAL HARASSMENT.

Students enrolled at MGGCM must realize their responsibilities to the college, faculties and to other students. Their misconduct will attract disciplinary action.

MISCONDUCT INCLUDES:

- 1. Ragging and Eve teasing.
- 2. Not possessing student Identity Card.
- 3. Smoking, chewing pan, use of any type of Tobacco products and spitting in and around the college premises.
- 4. Use of mobile phone in classrooms and seminar Halls.
- 5. Bringing mobile phone in Examination Hall.
- 6. Disrupting faculties in discharging their duties.
- 7. Disturbance to learning of other students.
- 8. Cheating in examination / assignment.
- 9. Defacing classrooms and college property.
- 10. Possession or use of intoxicating beverage or illicit drugs in college campus.
- 11. Falsification of documents and giving false information.
- 12. Possession of any kind of weapons.
- 13. Entertaining outsiders in the college campus.
- 14. Gathering in groups at roads, entrance, exit and pathway.
- 15. Displaying any kind of notice without the permission of Principal.
- 16. Leading, organizing, assisting or participating in any kind of strike without prior notice.
- 17. Participating in any kind of political activities in the college campus.

DISCIPLINARY ACTION MAY INCLUDE THE FOLLOWING:

1. Reprimand or Warning.

2. Suspension or expulsion from the college.

3. Debarring from examination if found cheating.

4. Suspension from campus privileges for a fixed period.

5. Indulging in any physical or verbal abuse with others will be dealt according to the law and the case will be

handed over to police.

6. Any other disciplinary actions which the college authorities deem appropriate in the circumstances.

RAGGING:

Ragging in any form is strictly banned in the college campus and hostels. Those who indulge in such practice will be

severely dealt with according to law (see UGC Regulation on curbing the menace of ragging in Higher Educational

Institution, 2009 on page no. 26 Appendix -III).

SEXUAL HARASSMENT

Sexual Harassment is now considered as a violation of the fundamental right of a girl to equality as guaranteed under Article 14 and 15 of the Constitution of India and the right to life and to live with dignity as per the Article 21 of the Constitution. The definition of sexual harassment in the Act of 2013 stipulates that a girl shall not be subjected to sexual harassment at any place. As per the statute, presence or occurrence of circumstances implied or explicit promise, interference with work or creating an intimidating or offensive or hostile environment or humiliating treatment likely to affect the girl's health or safety may all amount to sexual harassment. With the enactment of the sexual harassment of women at workplace (Prevention, Prohibition and Redressal Act 2012, (Sexual Harassment Act) in April 2013 Mahatma Gandhi Government College, Mayabunder has also constituted an Internal Complaints Committee. The committee is ever vigilant to protect the safety of women in the campus and has taken up the issue of making the students aware of their rights through setting up of open forum, talks and discussions from time to time. If anyone found guilty of sexual harassment of any girl/woman will be dealt with as per rules in force.

IMPORTANT

- 1. STUDENTS ARE REQUIRED TO FAMILIARISE THEMSELVES WITH THE RULES AND REGULATIONS OF THE PONDICHERRY UNIVERSITY WITH REGARD TO THE DEGREE FOR WHICH THEY ARE SEEKING ADMISSION. THEY WILL ABIDE BY ALL THE RULES AND REGULATIONS OF THE UNIVERSITY.
- 2. RAGGING OF ANY TYPE IS STRICTLY BANNED IN COLLEGE CAMPUS AND HOSTELS. THOSE WHO INDULGE IN THIS UNHEALTHY PRACTICE WILL BE SEVERELY DEALT WITH. (See UGC REGULATION ON CURBING THE MENACE OF RAGGING IN HIGHER EDUCATIONAL INSTITUTIONS, 2009 on Page No.26)
- 3. STUDENTS ARE PERMITTED TO APPEAR FOR UNIVERSITY EXAMINATION ONLY IF THEY SECURE NOT LESS THAN THE REQUIRED PERCENTAGE OF ATTENDANCE AS PRESCRIBED BY THE REGULATIONS (75% OR 80% AS THE CASE MAY BE). IN SPECIAL CASES, SHORTAGE OF ATTENDANCE WILL BE CONDONED UP TO A MAXIMUM LIMIT OF 15 PERCENT ON PAYMENT OF THE PRESCRIBED FEE OF 120/- ALONG WITH A GENUINE MEDICAL CERTIFICATE OBTAINED FROM A MEDICAL OFFICER AND WITH SPECIFIC RECOMMENDATION OF THE PRINCIPAL OF THE COLLEGE/ HEAD OF THE INSTITUTION.
- 4. ZERO TOLERANCE TOWARDS DRUG ABUSE. IF ANYONE IS FOUND INVOLVED, HE / SHE WILL BE HANDED OVER TO POLICE AND WILL BE SUMMARILY EXPELLED FROM THE COLLEGE.
- 5. SMOKING, CHEWING PAN, USE OF ANY TOBACCO PRODUCTS AND SPITTING AROUND THE COLLEGE/HOSTEL PREMISES IS PROHIBITED. IT SHALL BE THE DUTY OF EVERY STUDENT TO KEEP THE COLLEGE CAMPUS NEAT AND CLEAN.THE STUDENTS MUST SHOW GOOD CONDUCT AND MAINTAIN DISCIPLINE IN THE COLLEGE/HOSTELS.
- 6. USE OF MOBILE PHONES IS STRICTLY PROHIBITED IN THE CLASSROOMS AND EXAMINATION HALL.

ZERO TOLERANCE TOWARDS DRUG ABUSE

IMPORTANT PHONE NO. , EMAIL ID AND WEBSITE

Name and Designation		Contact Number		
Dr. B. Prabhuram, Principal, MGGCM		03192-276405		
MGGCM Office	2	03192-276423		
Admission & Examination Wing, MGGCM		03192-276422		
		9434280748 / 9531894209		
Shri. Bidhu Bhi	ushan Mondal	9474246265		
Warden, Boys'	Hostel, MGGCM			
Ms. Raji Mathai		9474292673		
Warden, Girls' Hostel, MGGCM				
Shri Vipin V.R.		9474208608		
Hostel Superintendent, MGGCM				
IGNOU Study Centre, MGGCM		03192-276424		
E-mail	Pondicherry University	prodesk@pu.pon.nic.in		
	MGGC, Mayabunder	mggcmayabunder@gmail.com		
Website	Pondicherry University	www.pondiuni.edu.in		
	A&N Administration	www.andaman.gov.in		
	MGGC, Mayabunder	http://mggcm.and.nic.in		

Thank You

PHOTO GALLERY

COLLEGE ENTRANCE:





GANDHI STATUE:



LIBRARY:





AUDITORIUM:





CANTEEN:





Visit us at: http://mggcm.and.nic.in & Email us at: mggcmayabunder@gmail.com

CONFERENCE HALL:





HOSTELS:





SPORTS:





Visit us at: http://mggcm.and.nic.in & Email us at: mggcmayabunder@gmail.com

CLASS ROOMS:





COMPUTER CENTRE:





RANGOLI COMPETITION:





YOUTH FESTIVAL:





INTERNATIONAL YOGA DAY AT MGGCM:









Visit us at: http://mggcm.and.nic.in & Email us at: mggcmayabunder@gmail.com